**Kids Camp 2024**

We are so excited about Kids Camp 2024. We are anticipating great things for our kids. Please pray and fast with me that God will pour out His Spirit on our kids and leaders at camp and that because of His presence, their lives will be changed forever. The following is some helpful information that will make your preparation/registration and attendance at camp easier.

* **Registration begins January 15, 2024** - All registration is online. Please do not send any hard copies of applications to the AMN office. If you need some assistance in completing the applications online, you can contact my office at 334-279-7172 Ext. 201 and Kristi will be glad to help you.
* **Camp Costs** - $155 for students/teen volunteers and $120 for volunteer personnel. A Non-Refundable Deposit of $75 must be made at the time of registration.
* **Late fees** - Late fees will automatically be assessed to each application one week prior to your camp (see list of late fee deadlines below).

**Camp 1 Deadline – May 18, 2024 Camp 2 Deadline – May 21, 2024**

**Camp 3 Deadline – May 25, 2024 Camp 4 Deadline – May 28, 2024**

**Camp 5 Deadline – June 1, 2024 Camp 6 Deadline – June 4, 2024**

* **Ages of Campers** – Children can attend camp when they are entering into the first grade in the fall, through entering the seventh grade in the fall.
* **Deadline to Register** - **Registration will close for each camp two days prior to the start of each camp**. If you have an addition to make to your group, you will need to contact Kristi at 334-279-7172 Ext. 201.
* **NEW: Guidelines/Information Video** – This year we have available on the website a *Guidelines/Information Video* that all adults coming to camp with you are **required** to watch. There is a place on the registration that they need to mark that says they have seen it.
* **Medications at Camp**
  + Place each camper’s medication into a Ziploc bag.
  + Medications MUST be in their original container.
  + Medication Form must be included in the bag.
  + Medications will not be administered without a Medication Form filled out and signed by the parent/guardian.
  + Expired Medications will not be administered.
  + Children will not be allowed to self-medicate.
* **Registration**:

Please do not send applications to the AMN office. All registration is to be completed online**. It is very important** that under the **Church Information Section** on the online application, that the correct Children’s Pastors/Leader name and email be listed. All confirmations and other email info will be emailed to that address. If the wrong person is listed, you will not receive a confirmation email on that registrant.

**Online registration can be completed two ways**:

1. The parents can fill out the child’s registration and take care of their individual payment. The Children’s Pastor/Leader (whoever is listed in the “Leaders Email Address” on the registration form will receive notification that a child from your church has registered
2. The children’s pastor/leader can distribute a hard copy of the application to your students and volunteers. Once the hard copy is completed, the applicants turn the hard copy in to the Children’s Pastor/Leader, and he/she can register them all at one time. Please note if you are entering multiple applications, there is a limit of entering 5 registrations at a time. After the fifth registration, you must go to billing and then start over with more registrations.

If your parents are completing their child’s camp application, I would suggest that you give them all the church information needed to complete the application such as the following:

* 1. Week you are attending Camp.
  2. Adult Volunteer Personnel (18 years or older)
  3. Student/Teen Volunteer (Camper or teen helper)
  4. Only the Camp Speaker marks the Ministry Team Options
  5. Church Code Number - The church code number for your church can be found on the AMN website, amnag.org under events, Kid’s Camp 2024. The churches are listed in alphabetical order **by city**. Simply locate **your city**, then your church and the four-digit number associated with it is what you will use on the online application under church name.
  6. Children’s Pastor/Leader Name
  7. Children’s Pastor/Leader Email
  8. All camp attendees 18 or older MUST fill out a Security check each year. For the safety of our children, a background check must be completed every year. The following is the link to use for the background check <http://adcag.quickapp.pro/> There is a $10 charge for this. This is an extra fee paid directly to the security company. If applicant has attended an A/G Children’s event earlier this year and had one done it is not necessary to do another one.
* When you register and pay online, the online system will automatically charge the remaining balance to the credit card used. The remaining balance will be charged one week before camp begins.
* **Email one week prior to camp -** Approximately one week prior to your camp Kristi will be emailing the Children’s Pastor/Leader a list of all the applicants under your church name. This will be sent to the email that is listed under your church’s Children’s Pastor/Leader Name on the applications. **This is very important document for you to read carefully.** This email will inform you if your church has a balance due, give you a listing of all that have registered from your church, and any forms that you still need to turn in, such as health & damage waivers, security checks, pastor approval form, etc. If after reviewing the email, you have any questions, discrepancies, or do not recognize a name on this list, please contact Kristi at the AMN office at that time. If you haven’t received this email a week before camp, please call the office so we can resend it (NOTE: sometimes it shows up in your spam folder).
* **Two Forms to bring to Camp** - You will need to bring the following forms to camp with you or email them to Kristi ([knorris@amnag.org](mailto:knorris@amnag.org)) ahead of time.

1. **Health & Damage Waivers**: The Health and Damage Waiver will need to be signed by the pastor of the church, or an authorized person from your church. It simply states that if your campers destroy the camp property intentionally, your church will be responsible to pay for the damages.
2. **Senior Pastor Approval Forms**: This form will need to list every person, **students and volunteers** that will be attending camp with you. Then the Senior Pastor will need to sign this giving his consent that all on the list are approved by him. Both forms are included in your kid’s camp packet and are also available on the AMN website (amnag.org under events, kids camp).

We have additional forms available to you on the website (amnag.org) if you need them, *Kids Camp Posters, Parent Information Packet, Medication Form, Pastor Approval Form, Kids Camp Schedule, etc*. Again, if you have any questions about kid’s camp, or issues with the online registration, please don’t hesitate to contact Kristi at 334-279-7172 Ext 201 or knorris@amnag.org.

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**Check list for Before you Arrive at Camp**

* Check each person’s temperature – if child has a temperature over 99 degrees, please do not bring them to camp.
* Check for Lice.
  + If child has lice, they will either be sent home, or treated at camp. Either way, this can be very embarrassing for the child so please try to catch this before arrival at camp.
* All Medications bagged and Medications Forms filled out and signed by the parent/guardian.
* Signed Health & Damage Waivers
* Signed Senior Pastor Approval Form

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**When you arrive at Camp Springville**

* **Registration begins at 1pm**
* ONE ADULT enters registration (CR2 Building)
  + All children and other leaders can line up at the Health Check Room (CR1 Building) while you are checking in at registration.
* **Registration Process**
  + Pay any balance due.
  + Confirm campers and volunteers.
  + Receive Volunteer Activity Sheet Assignments
  + Receive Volunteer Kitchen Assignments
* **Health Check Process**
  + All children and adults must participate in health check.
  + Turn in Medication Forms and Medication to the Camp Nurse
* **Unload and Unpack**
  + Drive your vehicle to your cabin/lodge and unload.
  + Please move the vehicle as quickly as possible after unloading to make way for other churches to do the same.
* **Afternoon Activities**
  + Once you and your campers have unloaded and set up your room, they are free to take part in the afternoon activities.
  + Pool, Lakefront, and Rec Hall are open until 4:30pm
  + Dinner is at 5pm in the cafeteria.
  + If a volunteer from your church is assigned to kitchen duty for dinner that evening, please have them be in the cafeteria at 4:30pm to eat and then be ready to serve the children.
  + Church service is at 6pm in the Chapel (everyone must attend the service).

Thank you for taking time to read this information. We are so looking forward to another great camping season. If you have any questions at all about camp, please contact Kristi at 334-279-7172 Ext. 201 or email, [knorris@amnag.org](mailto:knorris@amnag.org), and she will be glad to help you.

See you there!

Vint A. Norris

AMN Christian Education Director